

**SECRET**

*ADM-10.7*

DD/ST# 5822-66

ORD 5537-66

December 1966

**MEMORANDUM FOR :** Acting Deputy Director for Science and Technology

**SUBJECT :** Reconciliation of the ADPCI Information and the Office of Finance Inputs from ORD.

1. The ORD ADPCI run dated 9 November 1966 and the date change sheets submitted to DD/S&T dated 17 and 30 November have been checked against the obligation record sent to the Office of Finance. These records were reconciled as of COB 28 November 1966.

2. Apparent differences in the figures were recorded on a "reconciliation sheet" (attached) and reasons for the differences were noted. Changes, where necessary, have been made on appropriate records for submission to the proper office at the appropriate time.

3. The source documents used for both the O/F obligation record and the ADPCI are the same, i. e., the requisition for new actions and the contract for negotiated figures. The obligation record is submitted to O/F two working days prior to the end of the month. The ADPCI change sheets are sent to DD/S&T by this office whenever the volume of required changes warrants such an action. These submissions are made about two or three times per month and consist of about 12 pages each.

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**DD/S&T**

**ROBERT M. CHAPMAN**  
Director of Research and Development

Attachment

As stated

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